

# St. Thomas energy inc.

We're Your Local Power Distributor

a division of Ascent

## Application and Declaration for Debt Retirement Charge Exemption

The Ontario Regulation 156/15 relating to Debt Retirement Charge provides eligible customers a reduction on the Debt Retirement Charges related to electricity consumption on their bills. This reduction of the Debt Retirement charge will become effective January 1, 2016. Some exceptions apply.

**Customers may qualify for a Debt Retirement Charge exemption on eligible residential units up to 1,500 kilowatt-hours (kWh) of monthly consumption multiplied by the number of residential units stated in the declaration form, if all of the following circumstances exist:**

### Step One – Does your account qualify?

The account has to include at least one “eligible residential unit” to qualify for a reduction of the Debt Retirement Charge. An eligible residential unit is:

1. A self-contained set of rooms located in a building or structure; and
2. Contains kitchen and bathroom facilities that are intended for the use of the unit only; and
3. Is used or intended for use as residential premises.

You can find these acts on the government’s e-laws web site at [www.e-laws.gov.on.ca](http://www.e-laws.gov.on.ca).

### Step Two – Fill in this form:

If your account qualifies, please fill in the information below. If you have more than one qualified account, list each one separately. Please attach a separate page if you run out of room. **If there are units in your building or complex that are metered or billed separately from the account referenced, do not include them in the total number of units for this account.**

St Thomas Energy Account No(s)	Account Name	Account Service Address	Number of Eligible Units
6000000-00	Sample Apartment Complex	000 Main Street	42

### Acknowledgement:

1. I declare that the account provides electricity that is consumed in at least one eligible residential unit, based on the above definition.
2. I declare that the information contained in the notice above is complete and accurate, and as the account holder will promptly notify St. Thomas Energy Inc. of any information changes regarding the eligible residential units of this/these account(s).
3. I acknowledge that it is an offence to make a false or deceptive statement in a document submitted under Part V.1 (Debt Retirement Charge) of the Electricity Act, 1998.

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The following individuals have authority to provide and certify the accuracy of the information on this form and any additional attachments. Please complete the **applicable** sections below.

<b>Corporation' Name:</b>		I certify the above information to be true, correct and complete.	Date:
Name & Office of Authorized Officer:		Signature of Authorized Officer	
<b>Sole Proprietor:</b>		I certify the above information to be true, correct and complete.	Date:
Name of Applicant:		Signature of Applicant (should be same as the Account Name)	
<b>Partnership's Name:</b>		I certify the above information to be true, correct and complete.	Date:
Name & Office of Authorized Officer:		Signature of Authorized Individual (should be same as the Account Name)	

All information submitted in this process will be used by St. Thomas Energy Inc. in support of its obligations under the Electricity Act, 1998, and the Ontario Energy Board Act, 1998, applicable Ontario Energy Board Codes and Rules, associated policies, standards and procedures and its license.

Your account will be adjusted upon receipt of this signed and completed Declaration Form and only on subsequent bills, not retroactively. Any delay in processing as a result of missing or inaccurate information on the form will NOT result in adjustments to previous billings.

This information is being collected and used for billing and auditing purposes. All submitted information will be assigned to the appropriate confidentiality level on receipt. This information will be retained by St. Thomas Energy Inc. and may be subject to review by the Minister of Finance pursuant to the Ontario Energy Board Act, 1998.

If you have any questions about this collection, the ways in which your personal information may be used by St Thomas Energy Inc., or would like further information about St Thomas Energy Inc.'s privacy policies, please visit [www.sttenergy.com](http://www.sttenergy.com).

**Please forward the completed form to:**

Mail: St Thomas Energy Inc.  
Billing Department  
P.O. Box 460, Stn Main  
St. Thomas, ON N5P 3V2

Fax: 519-631-4771  
Email: [stebilling@sttenergy.com](mailto:stebilling@sttenergy.com)